

LONG HAUL TRUCKER/OVERNIGHT DRIVER

Client: _____ ID# _____ Tax Year _____

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Out of Town Travel Expenses	
Baggage & Shipping	
Bath/Shower	
Car Rental & Gas	
Laundry/Laundry Supplies	
Locker Fees	
Lodging	
Meals (Actual Cost)	
Parking & Tolls	
Taxi, Commuter Bus, Shuttles	
Telephone/Fax	
Tips	
Toiletries	
Transportation-Air Fare, Bus, Train	
Other	

Owner Operator Truck Expenses	
Description of Truck	
Date Placed in Service	
Odometer-Beginning of Year	
Odometer-End of Year	
Interest Paid	
Gas, Lube, Oil	
Repairs & Maintenance	
Tires	
Insurance	
License/Registration Fee	
Other _____	

Dues & Fees	
License	
Permits/Fees	
Security Bond	
Trade Association Dues	
Travel Card Fees	
Union Dues	
Other _____	

Miscellaneous Expenses	
Business Cards & Stationary	
Delivery Expenses-Postage	
Insurance-Business	
Legal & Professional Services	
Office Supplies	
Safety Classes	
Secretarial Services	
Testing-Job Related	
Other	

Supplies	
Back Supporter	
Batteries	
Cellular Phone	
Citizens Band Radio	
Compass/GPS	
Fire Extinguisher	
First Aid Kit	
Flares	
Flashlight	
Glasses-Safety & Sun	
Gloves	
Ice Chest/Thermos	
Map/Map Book	
Radio	
Safety Boots/Shoes	
Seat Cushion	
Tools	
Trade Publications	
Uniforms & Maintenance	
Weather Receiver	
Other _____	
Other _____	
Other _____	
Other _____	

Other Information	



1620 ELTON ROAD SUITE 204
SILVER SPRING, MD 20903
TEL: 301-589-2040 FAX 301-589-2042
Email: Integratedmultiservices@gmail.com
Website: www.integratedmultiservices.com